



**AEON CREDIT SERVICE (M) BERHAD**  
[Registration No. 199601040414 (412767-V)]  
(Incorporated in Malaysia)

**ADMINISTRATIVE DETAILS OF THE TWENTY-SEVENTH (“27TH”) ANNUAL GENERAL MEETING**

Meeting Date	:	Thursday, 20 June 2024
Time	:	10.00 a.m.
Meeting Platform	:	<a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a>
Broadcast Venue	:	Pullman Room 3, 4 & 5, Level 3, Pullman Kuala Lumpur City Centre Hotel & Residences, No. 4, Jalan Conlay, 50450 Kuala Lumpur, Malaysia
Mode of Communication	:	(a) Submit questions to the Board prior to the 27th Annual General Meeting (“AGM”) by emailing to <a href="mailto:ir_info@aeoncredit.com.my">ir_info@aeoncredit.com.my</a> no later than 10.00 a.m. on Friday, 14 June 2024; and (b) Submit questions to the Board via real time submission of typed texts at <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a> during livestreaming of the AGM

**MODE OF MEETING**

The 27th AGM of AEON Credit Service (M) Berhad (“the Company”) will be conducted on a virtual basis through livestreaming and online voting using the Remote Participation and Electronic Voting (“RPEV”) facilities.

**BROADCAST VENUE**

The Broadcast Venue mentioned above is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman of the meeting shall be at the main venue of the AGM and in accordance with Clause 86 of the Company’s Constitution which allows a meeting of members to be held at more than one (1) venue, using any technology or method that enables the members of the Company to participate and to exercise the members’ right to speak and vote at the meeting. The Broadcast Venue of the 27th AGM is to inform members where the electronic AGM production and streaming would be conducted from. **No shareholders/proxies/corporate representatives should be physically present nor admitted at the Broadcast Venue on the day of the 27th AGM.**

**DIGITAL COPIES OF AGM DOCUMENTS**

As part of our dedicated commitment to sustainable practices, please scan the QR code for the following documents of the Company, which are also available on and can be downloaded from Bursa Malaysia Securities Berhad’s website at <https://www.bursamalaysia.com/> under Company Announcements and the Company’s website at <https://aeoncredit.com.my/investor-relations/general-meeting/>

1. Integrated Annual Report 2024
2. Corporate Governance Report 2024
3. Notice of the 27th AGM and Proxy Form
4. Administrative Details of the 27th AGM
5. Circular to Shareholders in relation to the Proposed Renewal of Existing Shareholders’ Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature and Proposed New Shareholders’ Mandate for Additional Recurrent Related Party Transactions of a Revenue or Trading Nature dated 21 May 2024 (“Circular”)



Shareholders of the Company who wish for a printed copy of the Integrated Annual Report 2024 and/or Circular should submit your request to the Company’s Investor Relations at [ir\\_info@aeoncredit.com.my](mailto:ir_info@aeoncredit.com.my) and must provide all the required information accurately, i.e. full name, CDS Account number, full mailing address and shareholder’s mobile number. However, please consider the environmental concern before you decide to request for the printed copy.



## PROCEDURES FOR RPEV


Please note that the remote participation and e-voting is available to individual member, corporate shareholder, authorised nominee and exempt authorised nominee.

You will be able to view a live webcast of the 27th AGM proceeding, ask questions and submit your votes in real time whilst the meeting is in progress.

Kindly follow the steps below on how to request for login ID and password:-

Procedure		Actions
<b>Before the day of the AGM</b>		
1.	Register Online with Boardroom Smart Investor Portal ("BSIP") (for first time registration only)	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal ("BSIP"), you are not required to register again. You may proceed to Step 2 - Submit request for RPEV user ID and password.]</i></p> <ol style="list-style-type: none"> <li>Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a>.</li> <li>Click &lt;&lt;<b>REGISTER</b>&gt;&gt; to sign up as a user.</li> <li>Please select the correct account type, i.e. sign up as "<b>Shareholder</b>" or "<b>Corporate Holder</b>".</li> <li>Complete the registration with all required information and upload a softcopy of your or representative's MyKad (front and back) or Passport.</li> <li>For Corporate Holder, kindly upload the authorization letter and click &lt;&lt;<b>Sign Up</b>&gt;&gt;.</li> <li>You will receive an email from Boardroom for email address verification. Click &lt;&lt;<b>Verify Email Address</b>&gt;&gt; from the email received to continue with the registration.</li> <li>Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click &lt;&lt;<b>Request OTP Code</b>&gt;&gt; and an OTP Code will be sent to the registered mobile number. You will need to enter the OTP Code and click &lt;&lt;<b>Enter</b>&gt;&gt; to complete the process.</li> <li>Your registration will be verified and approved within one (1) business day and an email notification will be provided to you.</li> </ol>
2.	Submit request for remote participation (RPEV User ID and Password)	<p><i>[Note: Registration for remote access will be opened on 21 May 2024. Please note that the closing time to submit your request is at 10.00 a.m. on Tuesday, 18 June 2024, i.e. forty-eight (48) hours before the commencement of the AGM].</i></p> <p><b>For Shareholders</b></p> <ol style="list-style-type: none"> <li>Log in to <a href="https://investor.boardroomlimited.com/">https://investor.boardroomlimited.com/</a> using your user ID and password from Step 1 above.</li> <li>Select &lt;&lt; <b>AEON CREDIT SERVICE (M) BERHAD (27th) ANNUAL GENERAL MEETING</b> &gt;&gt; from the list of Meeting Event(s) and click &lt;&lt;<b>Enter</b>&gt;&gt;.</li> </ol> <p><b>To attend the virtual AGM remotely</b></p> <ol style="list-style-type: none"> <li>Click &lt;&lt;<b>Register for RPEV</b>&gt;&gt;.</li> <li>Read and accept the General Terms &amp; Conditions and click &lt;&lt;<b>Next</b>&gt;&gt;.</li> <li>Enter your CDS Account Number and thereafter submit your request.</li> </ol> <p><b>To appoint proxy</b></p> <ol style="list-style-type: none"> <li>Click &lt;&lt;<b>Submit eProxy Form</b>&gt;&gt;.</li> <li>Select the company you would like to represent (if more than one, for Corporate Shareholder).</li> <li>Enter your CDS Account Number and number of securities held.</li> <li>Select your proxy – either the Chairman of the meeting or individual named proxy(ies).</li> <li>Read and accept the General Terms &amp; Conditions by clicking &lt;&lt;<b>Next</b>&gt;&gt;.</li> <li>Enter the required particulars of your proxy(ies).</li> <li>Indicate your voting instructions – "<b>FOR</b>" or "<b>AGAINST</b>", otherwise your proxy will decide your vote.</li> <li>Click &lt;&lt;<b>Apply</b>&gt;&gt;.</li> <li>Download or print the eProxy form as acknowledgement.</li> </ol> <p>Note for Corporate Shareholders: if you wish to appoint more than one (1) companies, kindly click the home button and select &lt;&lt;<b>Edit Profile</b>&gt;&gt; in order to add company name.</p>

Procedure		Actions
<b>Before the day of the AGM</b>		
2.	Submit request for remote participation (RPEV User ID and Password)	<p><b>Corporate Shareholders (via email)</b></p> <ol style="list-style-type: none"> <li>To submit the request, Corporate Shareholders need to deposit the original hardcopy to Boardroom and write in to bsr.helpdesk@boardroomlimited.com by providing softcopy of the Certificate of Appointment of Corporate Representative or Form(s) of Proxy, the name of shareholder and CDS Account Number.</li> <li>Please provide a copy of Corporate Representative's MyKad (Front and Back) or Passport as well as his/her email address.</li> </ol> <p><b>Authorised Nominee and Exempt Authorised Nominee</b></p> <p><b>Via Boardroom Smart Investor Portal</b></p> <ol style="list-style-type: none"> <li>Login to <a href="https://investor.boardroomlimited.com/">https://investor.boardroomlimited.com/</a> using your user ID and password from Step 1 above.</li> <li>Select &lt;&lt; <b>AEON CREDIT SERVICE (M) BERHAD (27th) ANNUAL GENERAL MEETING</b> &gt;&gt; from the list of Meeting Event(s) and click &lt;&lt;Enter&gt;&gt;.</li> <li>Click on &lt;&lt;<b>Submit eProxy Form</b>&gt;&gt;.</li> <li>Select the company you would like to represent (if more than one).</li> <li>Proceed to download the file format for "<b>Submission of Proxy Form</b>" from Boardroom Smart Investor Portal.</li> <li>Prepare the file for the appointment of proxies by inserting the required data.</li> <li>Proceed to upload the duly completed proxy appointment file.</li> <li>Review and confirm your proxy appointment and click &lt;&lt;<b>Submit</b>&gt;&gt;.</li> <li>Download or print the eProxy form as acknowledgement.</li> </ol> <p><i>Note: if you wish to appoint more than one (1) company, kindly click the home button and select &lt;&lt;Edit Profile&gt;&gt; in order to add company name.</i></p> <p><b>Via Email</b></p> <ol style="list-style-type: none"> <li>To submit the request, Authorised Nominee and Exempt Authorised Nominee need to deposit the original hardcopy Form of Proxy to Boardroom and write in to bsr.helpdesk@boardroomlimited.com by providing softcopy of the Form(s) of Proxy, the name of shareholders and CDS Account Number.</li> <li>Please provide a copy of the proxy holder's MyKad (front and back) or Passport in JPEG, PNG or PDF format as well as his/her email address.</li> </ol>
3.	Verification and Email notification	<ol style="list-style-type: none"> <li>You will receive notification(s) from Boardroom that your request(s) has been received and is being verified.</li> <li>Upon system verification against the AGM's Record of Depositors as at 12 June 2024, you will receive an email from Boardroom either approving or rejecting your registration for remote participation.</li> <li>You will also receive your remote access user ID, User Name and password along with the email from Boardroom if your registration is approved.</li> </ol>
<b>On the day of the AGM</b>		
4.	Login to Virtual Meeting Platform	<p><i>[Note: It is your responsibility to ensure the stability of the internet connectivity throughout of the AGM is maintained as the quality of the live webcast and online remote voting are highly dependent on the bandwidth and stability of the internet connection available at the location of the participants.]</i></p> <ol style="list-style-type: none"> <li>The Virtual Meeting Platform will be opened for login one (1) hour before the commencement of the AGM.</li> <li>Follow the steps given to you in the email along with your remote access user ID and password to login to the Virtual Meeting platform. (Refer to Step 3(c) above).</li> <li>The steps will also guide you on how to view live webcast, pose questions and vote.</li> </ol>
5.	Participation	<p><i>[Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition.]</i></p> <ol style="list-style-type: none"> <li>If you would like to view the live webcast, select the broadcast icon .</li> <li>If you would like to ask a question during the AGM, select the messaging icon . Type your message within the chat box, click the send button once completed.</li> </ol>

Procedure		Actions
On the day of the AGM		
6.	Voting	a. Once voting has been opened, the polling icon  will appear with the resolutions and your voting choices. b. To vote, simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received. c. To change your vote, re-select your voting preference. d. If you wish to cancel your vote, please press "Cancel".
7.	End of Participation	Upon the announcement by the Chairman on the closure of the 27th AGM, the live webcast will end and the messaging window will be disabled. You can then logout from the Virtual Meeting Platform.

## ENTITLEMENT TO PARTICIPATE AND VOTE

In respect of deposited securities, only shareholders whose names appear on the Record of Depositors on 12 June 2024 (General Meeting Record of Depositors) shall be eligible to attend the AGM and/or appoint proxy(ies) to attend, participate and/or vote on his/her behalf.

## APPOINTMENT OF PROXY OR ATTORNEY OR CORPORATE REPRESENTATIVE

In accordance with the Company's Constitution, shareholders are entitled to vote at the AGM either personally, electronically or by proxy. As the 27th AGM will be conducted via a virtual meeting, shareholders who are unable to participate in the AGM are encouraged to appoint the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Proxy Form. All Proxy Forms and documents relating to the appointment of proxy/proxies or attorney or authorised corporate representative for the AGM whether in hard copy or by electronic means must be deposited with or submitted to Boardroom no later than 10.00 a.m. on Tuesday, 18 June 2024.

The appointment of Proxy may be made in hard copy or electronic form as follows:

### (1) In hard copy form

Shareholders may deposit the duly executed Proxy Form at the Share Registrar's office of the Company, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

### (2) In electronic form

The Proxy Form can be electronically submitted via e-mail to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) (*for Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee only*) or submitted via BSIP at <https://investor.boardroomlimited.com>

## REVOCATION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in our virtual AGM by yourself, please write in to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) to revoke the earlier appointed proxy forty-eight (48) hours before the AGM. On revocation, your proxy(ies) will not be allowed to participate in the 27th AGM. In such event, you should advise your proxy accordingly.

## VOTING PROCEDURE

- In accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the voting at the virtual AGM will be conducted by poll. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the Poll Administrator to conduct the poll by way of electronic voting ("e-Voting") and GovernAce Advisory & Solutions Sdn Bhd as the scrutineers to verify and validate the poll results.
- During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- For the purpose of this AGM, e-Voting will be carried out via personal smart mobile phones, tablets or personal computer/laptops.
- Upon completion of the voting session, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly carried or otherwise.

## DOOR GIFT

1. Shareholders/proxies who attend and vote at the AGM shall receive a door gift in the form of cash amounting to RM50.00 by way of direct credit into the AEON Member Plus Visa Card ("AMP Visa Card").
2. Shareholders/proxies who wish to receive the door gift are required to apply for an AMP Visa Card at nearest AEON Card counter. Alternatively, please refer to **Appendix 1** on how to apply for an AMP Visa Card via AEON Wallet before collecting the physical card. If you have any queries or encounter any issue when applying AMP Visa Card, kindly contact AEON Credit Customer Care Hotline at 03-2719 9999 or email to [customer.service@aeoncredit.com.my](mailto:customer.service@aeoncredit.com.my).
3. Door gift will be provided to shareholders/proxies in the following manner:
  - a) One (1) door gift for one (1) shareholder.
  - b) For a shareholder who has been appointed as a proxy by another shareholder, he/she is entitled to only one (1) door gift.
  - c) For a shareholder who appoints two (2) proxies, door gift will only be provided to the first named proxy (Proxy 1) stated in the Proxy Form.
  - d) If a proxy represents more than (1) shareholder, he/she is entitled to only one (1) door gift.

Cash will be credited to the AMP Visa Card of eligible shareholders/proxies on 26 June 2024

## PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

Shareholders may submit questions to the Board in advance of the 27th AGM by emailing to [ir\\_info@aeoncredit.com.my](mailto:ir_info@aeoncredit.com.my) no later than 10.00 a.m. on Friday, 14 June 2024. The Board will endeavour to respond to the questions received at the AGM.

## NO RECORDING OR PHOTOGRAPHY

Strictly no recording or photography of proceedings of the 27th AGM is allowed.

## ENQUIRY

If you have any enquiries prior to the AGM, please contact the following during office hours from Monday to Friday (9.00 a.m. to 5.00 p.m.):

### AEON Credit Service (M) Berhad

Address :  
Level 18, UOA Corporate Tower  
Avenue 10, The Vertical  
Bangsar South City  
No. 8, Jalan Kerinchi  
59200 Kuala Lumpur  
Malaysia  
General Line : +603-2772 9000  
Fax Number : +603-2711 4110  
Email : [ir\\_info@aeoncredit.com.my](mailto:ir_info@aeoncredit.com.my)

### Boardroom Share Registrars Sdn. Bhd.

Address :  
11th Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13  
46200 Petaling Jaya  
Selangor Darul Ehsan  
Malaysia  
General Line : +603-7890 4700  
Fax Number : +603-7890 4670  
Email : [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)

## PERSONAL DATA PRIVACY

By registering for the RPEV meeting and/or submitting an instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.



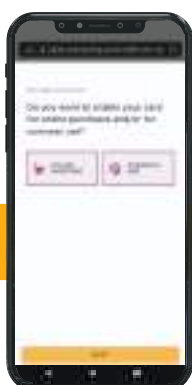
**Register for AEON Member Plus Visa Card (New Cardholder only)**

**STEP 01**

Operating System	App Platform
iOS	Apple App Store 
Android	Google Playstore 
EMUI / HarmonyOS	Huawei App Gallery 

Download AEON Wallet from the respective app platform and launch the app

**STEP 03**

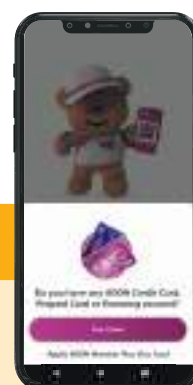


Select questionnaires

**STEP 02**



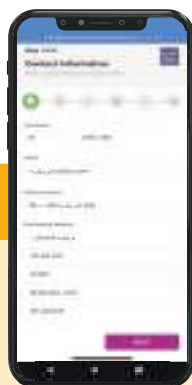
Click "Register"



Click Apply AMP Card

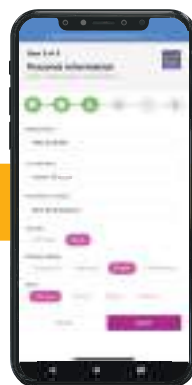
Click on APPLY FOR CARD and Let's GO!

**STEP 04**



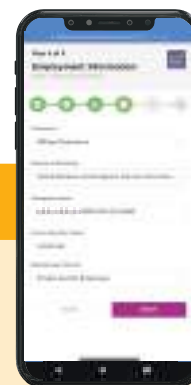
Enter your contact information and Verification on Email & SMS

**STEP 05**



Enter your personal information

**STEP 06**



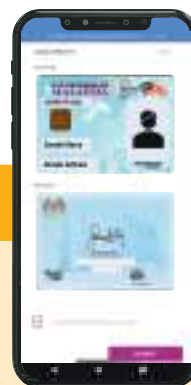
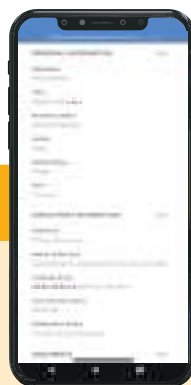
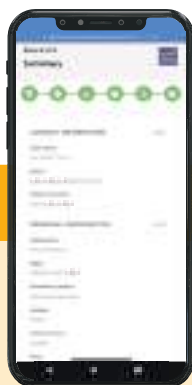
Enter your employment information

STEP  
07



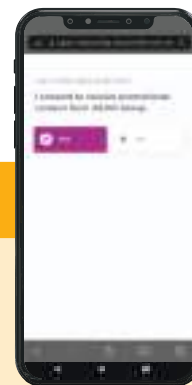
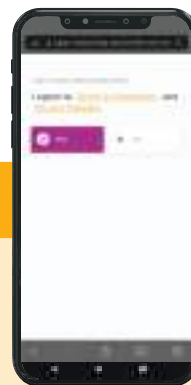
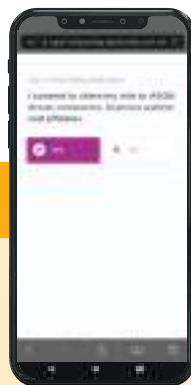
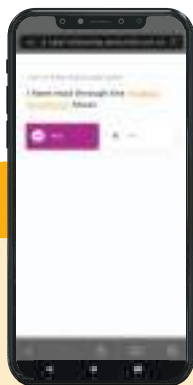
Snap photo of your ID  
(front & back)

STEP  
08



Check and confirm information provided

STEP  
09



Provide consent

STEP  
10



Notification of application status



STEP  
11



Proceed to the nearest  
AEON Card counter  
to collect your card

If you have any queries or encounter any issues when applying for the AMP Visa Card, kindly contact the AEON Credit Customer Care Hotline at 03-2719 9999 or email to [customer.service@aeoncredit.com.my](mailto:customer.service@aeoncredit.com.my).